



Scott Peterson
Checks and Balances Project
1820 N. Fort Myer Drive, Suite 510
Arlington, VA 22209

August 7, 2018

Daniel Symon
New York City Mayor's Office of Contract Services
253 Broadway, 9th Floor
New York, NY 10007

Dear Mr. Symon,

I am the Executive Director of the Checks and Balances Project, a nonpartisan government and industry watchdog group.

Under the Freedom of Information Law Request via OpenRECORDS system of New York City, I am requesting any amendments filed under the E-procurement solution contract (No. CT185820161425412) that was executed between the NYC Department of Information Technology and Telecommunications and Ivalua.

Records to Include:

The above public records requests should be interpreted broadly and include but are not limited to:

- Any additional documents or agreements executed with Ivalua, with the exclusion of the Notice to Proceed Letter and Agreement, Addenda to the RFP, and Ivalua's Original Technical Proposal.
- Any emails or other communications from KPMG or Samir Khushalani and the New York City Department of Information Technology and Telecommunications (DOITT).
- Any emails or other communications from Ivalua employees to DOITT between August 21, 2015 and March 8, 2016.
- Any performance reports on Ivalua's eProcurement software, including any reports showing cost savings/increases, speed of processing bids/contracts, and anonymous vendor/user survey results.

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$100.

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Please respond to this request in a reasonable time period. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records. If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request. Please contact me if you have any questions.

Regards,

A handwritten signature in blue ink that reads "Scott Peterson". The signature is stylized and includes a long horizontal flourish at the end.

Scott Peterson
Executive Director
Checks and Balances Project

703.722.6688

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<http://checksandbalancesproject.org/>